

Technical Workshop
Linking Digital Resource Center (DRC) with all
Stakeholders as Knowledge Sharing Platform
9th August 2018



ASIAN DISASTER PREPAREDNESS CENTER (ADPC)

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Introduction

Digital Resource Center (DRC) has been established to provide access to information through humanitarian platforms/networks for increased coordination and collaboration. The resource center has been set-up to enable government, local organizations, individuals and humanitarian community to retrieve and share desired information, which is more authentic and reliable. This multi-purpose web portal alongside equipped with discussion board features galvanize two-way communication.

National Humanitarian Network (NHN) with support of Asian Disaster Preparedness Centre (ADPC) under the leadership of National Disaster Management Authority (NDMA) are making an endeavor to intrigue opportunity for the government, local civil society, private sector, academia and media to work together to support mutual interests. In this context, an effort is in hand to link all partners with DRC, to provide a common knowledge sharing platform under Pakistan Resilience Partnership (PRP). With this in view a technical session to discuss the possibilities of linking DRC and modalities of knowledge sharing by all stakeholders. The workshop was held on 9th August 2018 at Islamabad. The event was conducted as part of PRP/APP being funded by Bill and Melinda Gates Foundation (BMGF).

Workshop Objectives

The workshop was organized to achieve the following objectives: -

- To understand the working of DRC, established to provide access to information through humanitarian platforms/networks for increased coordination and collaboration.
- To discuss the possibilities of linking DRC and modalities of knowledge sharing by all stakeholders.

Participants

Members from all stakeholders were invited for the workshop. List of participants is attached at Annex "A".

Following is the summary of individuals who attended the workshop: -

Departments/Organizations	Participants		
	Male	Female	Total
Government	2	0	2
Humanitarian Network	1	1	2
Private Sector	2	0	2
Media	1	1	2
Academia	0	2	2
UN	1	0	2
NGOs	3	2	5
Total	10	6	16

Workshop Schedule/Activities

Following schedule was followed: -

Time	Activity	Responsibility
14:00 - 14:15	Registration	NHN
14:15 - 14:30	Inaugural Session	NHN
14:30 - 15:00	Program Brief by Country Manager	Sajid Naeem
15:00 - 16:00	Brief - APP Communication Strategy, APP Portal and overview of DRC	Sana Zulfiqar
16:00 - 16:45	Discussion on <ul style="list-style-type: none">• Compatibility of stakeholder's platform software's and options to make them compatible with DRC• Procedures for exchange of material/products on DRC	Sana Zulfiqar
16:45 - 17:00	Closing ceremony	NHN

Facilitators/Resource Persons and Specialization

No external resource person was engaged and sessions were taken by Mr. Sajid Naeem, ADPC and Ms. Sana Zulfiqar, NHN: -

Logistical Arrangements

Logistical arrangements for the workshop were done by NHN. The preparation for the workshop, request for funding support from SPO, invitation to resource persons/ facilitators and participants was undertaken by NHN team.

Proceedings of the Course

- **Inaugural Session**

The proceedings of the workshop commenced with the recitation of Holy Quran followed by the welcome remarks by Mr. Sajid Naeem and Ms. Sana Zulfiqar. In their speeches, both thanked all participants and emphasized on the need of strong partnerships under PRP. The objectives and proceedings of the workshop were covered by Ms. Sana Zulfiqar. She explained to participants the purpose of workshop and the expected outputs. She also gave a rundown of the scheduled activities.

- **Program Brief**

Mr. Sajid Naeem, country manager briefed the participants about the program covering its objectives, process and the progress achieved so far. He also apprised the participants about the upcoming activities and how partners can support these activities

- **Presentations and Discuss**

- **APP Communication Strategy, APP Portal.** Ms. Sana Zulfiqar, focal communication person for APP/PRP briefed the participants about broad contours of APP communication strategy developed through consultative process to streamline communication flow between the national and regional platforms. Talking about the APP portal, she informed the participants that APP portal

(<https://app.adpc.net/>) at regional level will serve as a one-stop knowledge hub for knowledge exchange. She emphasized on importance of communications and outreach that can play a critical role in the dissemination of work undertaken to improve and strengthen coordination mechanisms and emergency response capacities of key stakeholders. She also informed the participants that South-South learning and knowledge management component would focus on implementing and promoting activities defined under the country roadmaps through various knowledge products which includes: -

- Process documentation
 - Case studies/Impact stories
 - Training curriculums
 - Newsletter, brochure etc.
 - Documentation of workshops/meetings
 - Targeted information, education and communication material
 - Baseline Assessment Reports
- **Overview of DRC.** Ms. Sana Zulfiqar, briefed the participants about NHN DRC (<https://app.adpc.net/>) established at national level which serves as a one-stop knowledge hub for knowledge exchange. She informed that DRC is one of the primary outreach mechanisms available, and is being regularly updated. She also demonstrated the functioning and various components of DRC.
 - **Discussion and Decision Reached.** After the presentation, discussion on compatibility of platform software, options to make them compatible with DRC and procedures for exchange of material/products on DRC was held. Following was agreed by all stakeholders: -
 - **Compatibility of Stakeholders' Platforms.** Participants agreed that every organization has different formats and tools for maintaining their platform. Therefore, it would be difficult to link the platform with DRC.
 - **Options for Compatibility.** It was suggested agreed that NHN should first enlist and analyze the organization's platforms. OCHA representative briefed about the platform developed by them, which is compatible with DRC as they had a structured system with the available tool (Application Programming Interface) to extract the data.
 - **Procedures for Exchange of Material/Products on DRC.** Following suggestions were made: -
 - Use of "Open Data Kit" (ODK) to collect data from different sources. However, it was identified that the ODK would only be useful to collect assessment data from multiple sources. OCHA representative suggested that "Application Programming Interface" (API) are

available for the UN data platforms these APIs can be used to extract the data from these servers. Alternatively, for other organizations he suggested that a shared server be managed by NHN where other organizations should be given the access to upload data.

- NDMA representative recommended that logins for each organization should be created on the NHN DRC. These details should be shared with the relevant person from the partner organizations. This person should be responsible to directly upload new material on the NHN DRC. He further suggested that any new file uploaded should be notified to the admin and after his approval the material should go live. He also suggested that a separate folder/category for each organization should be created, this will also remove any conflicts responsibility from NHN as the files in one organizations folder will only be uploaded from that organization and hence they hold the responsibility of the content being authentic. He also suggested that a subscription form should also be created on the main page where people could subscribe for the latest updates. It was also agreed that the data shared should be segregated so that the only public data should be provided on the portal. The sensitive data should be kept secret.
- It was decided to add two more main categories in the DRC library one for media and other for academia. It will provide them opportunity to upload their publications and material on the DRC. It was agreed that under academia research category should also be included where academia could upload their research papers on the related topic. Creation/addition of link to the gallery on the menu bar where media person can upload their pictures was also agreed upon.
- Development of standardized format for reports by NHN, in consultation with all relevant stakeholders was agreed by all.
- **Closing Ceremony.** Mr. Sajid Naeem and Ms. Sana Zulfiqar thanked all the participants and appreciated the level & interest of all. Ms. Sana Zulfiqar thanked ADPC for their support for the event.

Picture Gallery



Inaugural Session



Program Brief



Presentation on APP Communication Strategy, APP Portal and DRC



Discussion on Compatibility and Knowledge Sharing Modalities



Participants Group Photo

Annex A**Participants List**

Ser	Participant's Name	Gender	Designation	Organization/Department	E-mail	Phone
1.	Saqib Mumtaz	Male	Deputy Director	NDMA	saqibmtz@gmail.com	0333-4125626
2.	Maqsood Khan	Male	Assistant Director (ICT)	NDMA	adict@ndma.gov.pk	0333-5350351
3.	Sana Zulfiqar	Female	National Coordinator	NHN	sana.zulfiqar@nhnpakistan.org	0300-5344933
4.	Muhammad Hamayun	Male	Resource Center Coordinator	NHN	hamayun@nhnpakistan.org	0323-9816573
5.	Zeeshan Ali	Male	IT Officer	FPCCI	szh@gmail.com	0334-5061899
6.	Muhammad Omar	Male	IT Developer	FPCCI	omar@fpcci.gov.pk	0334-4555561
7.	Aisha Irshad	Female	Assistant Director	PID	ravian_22@hotmail.com	0323-4700724
8.	Ch. Muhammad Umar	Male	IT Officer	PID	umarpid@gmail.com	0321-5211400
9.	Amber Shakeel	Female	Student	Islamic International University	ambershakeel198@gmail.com	0320-8597595
10.	Hira Sheikh	Female	Student	Islamic International University	hirasheikh120@gmail.com	0315-0506855
11.	Ather Mahmood	Male	IM Officer	UN OCHA	mahooda@un.org	0346-8563655
12.	Priwish Abbasi	Female	Program Assistant	HelpAge International	pariwish.abbasi@helpagesa.org	0343-5789397
13.	Muhammad Waqqas Ali	Male	KIM Coordinator	Islamic Relief	waqqas.ali@irp.org.pk	0300-8521840
14.	Irfan Bashir	Male	Director	HHRD	director@hhrd.pk	0348-7988211
15.	Abid Bukhari	Male	Senior Program Manager	HHRD	abid.bukhari@hhrd.pk	0346-5186006
16.	Remla Tosee	Female	Program Coordinator	The Johanniter	remla.tosee@thejohanniter.org.pk	0311-5212147